#### Online Portal (Step by Step)

## 1. Log in page

(If new to online portal, click "create an account")



2. Receive a code through registered email account. Enter the security code.



#### 3. Confirm your e-mail address, click "Confirm details"



- 4. You can select
  - "Appointments" Book / Change / Cancel appointments
  - "Letters" Appointment Letters or Results Letters



## 5. Appointment - no current appointments to manage



6. If booking available, you can search venue - enter postcode or town

	Online Portal Diabetic Eye Screening < Return to previous rage		Ł
	Please enter your postcode or town to view suitable screening.   Postcode or town   Distance from postcode or town   10 miles   Wheelchair access needed?   Yes   Search	L	
N Or Dia	Contact us Accessibility Privacy policy		Vesion : 4.11.2
	11 screening locations 10 miles	~ S	ankey St, Warrington WA1
1	The Outset 0 miles from postcode	di >	Map Satellite
2	Birchwood Medical Centre 3.6 miles from postcode	đi >	Omfekrik Siethnerdale B B Atterfon
3	A.2 miles from postcode	di >	rtano rtano Roomuly 3 St Helens 2 10 2 10 2 10 2 10 2 10 2 10 2 10 2 10
4	Millbrow Clinic 5 miles from postcode	di	rpool the hyper Rate of the second se
5	St Paul's Health Centre 6.3 miles from postcode	is >	jton mborouph River Worsey Findsham
6	ASDA St Helens (Next to Pharmacv)		Liesmere Fort Helsby Northwich

### 7. Available appointment slots for selection

Online Portal Diabetic Eye Screening								Ł			
< <u>Return to search results</u>											
The Outset (Opposite Bank Park), 1st Floor, Suite 4, Sankey Street, Warrington, WA1 1NN											
4 March 2025	Mon Tue 3 4 Mar Mar	Wed 5 Mar	Thu 6 Mar	Fri 7 Mar	Sat 8 Mar	Sun 9 Mar	>				
Available appointments	Wheel	~									
9:45 am 9:50 am 10:15 am 11:30 am											
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### 8. Confirm appointment



#### 9. Change or Cancel appointment



# NHS

**Online Portal** Diabetic Eye Screening

< Return to previous page





8

8

#### **10. View Letters**

